

# Annexure A

---

*List of various functionalities offered to Students, Colleges, Institutes, Departments and Board administration through Digital University® Framework*

## Contents

'e-Suvidha' Functionalities to Students through Digital University® Framework.....	1
Informative Functionalities to students on portal .....	1
Administrative and Facilitation Service.....	2
Functionalities to Affiliated Colleges, Recognised Institutions, and Board Departments' Administration.....	2
Admission Reports .....	2
Statistical Reports.....	3
Graphical Statistics Reports .....	3
Fee Management Reports.....	3
Time Table Management Reports.....	3
Other utilities .....	4
Examination Reports .....	4
Functionalities to Board Administration .....	4
Web portal .....	4
Academics Management.....	4
Eligibility and registration Management.....	5
Messaging.....	5
Meeting Management .....	5
Examination Management module.....	5
Assessment Data Entry Software .....	5
Result processing and certification using centralized result processing engine (Optional)	5

## 'e-Suvidha' Functionalities to Students through Digital University® Framework

### Informative Functionalities to students on portal

1. About Board
2. About Board Organization Structure

3. About Courses and Colleges
4. About Admissions
5. Syllabi Download
6. About Admissions, Examinations, Convocation, Migration
7. Suggestions and complaints
8. News, Calendar and Events
9. Various alerts in student login

### **Administrative and Facilitation Service**

1. Pre-printed prefilled Eligibility forms
2. ID card of college
3. Bona fide Certificate of college
4. Class Time Table of college
5. 16 digits unique permanent Registration Number (PRN),
6. Profile correction request
7. Profile update request
8. Online application for photocopy of answer-books
9. Online application for Re-evaluation
10. Online application for Re-verification
11. Personalized Time Table download
12. Personalized Hall ticket download
13. Personalized prefilled Exam form download
14. SMS/Emails to students

### **Functionalities to Affiliated Colleges, Recognised Institutions, and Board Departments' Administration**

#### **Admission Reports**

1. Monthly Attendance Format
2. Term Attendance Format
3. Yearly Attendance Format
4. Roll call Register
5. Photo Sign List
6. Birth Date Age Report
7. Native Place List
8. Guardian Occupation
9. Mailing Labels
10. Students PRN
11. Admitted Students' Merit List
12. Data Export To Excel
13. Student Wise Papers
14. Roll-No Wise Students
15. General Register
16. Transferred Student
17. Inward Students' Report
18. Non-Inward Students' Report
19. DU Pin List

20. eSuidha Membership Card
21. Eligibility Status Report
22. Course Part Term wise Discrepancy Report
23. User Wise Data Entry Report

### **Statistical Reports**

1. Faculty wise Category
2. Course Part wise Category
3. Gender Wise Blood Group
4. Course Part wise Student Strength
5. PRN Generated Status
6. Gender Wise Cast
7. Course Part Wise Email
8. Birth Month Wise Student
9. Course Part Term Wise Fee Collection
10. Course Part Wise Not Inward
11. Student Wise Document
12. Faculty Wise Fee Collection
13. Course Part Wise Physical Disability
14. Religion Wise Cast Statistics
15. State Wise Student
16. Course Part Wise Marital Status
17. Guardian Occupation Summary
18. Gender Wise Social Reservation
19. Qualification Summary
20. Division Wise Student Strength
21. Paper Wise Student Strength
22. Paper Wise Division Wise Student Strength

### **Graphical Statistics Reports**

1. Admission Statistics
2. Roll No and Division Allocation Statistics
3. Eligibility Statistics
4. Transfer Statistics
5. Fee Collection Statistics
6. Course Statistics

### **Fee Management Reports**

1. Course Wise Total Fee Reports
2. Collected Fee Register Reports
3. Course Wise Receipts Reports
4. Course Wise Student Fee
5. Cancel Receipt List Reports
6. Student Receipt Reports

### **Time Table Management Reports**

1. Course Wise Weekly Time Table
2. Course Wise Monthly Time Table
3. Teacher Wise Weekly Time Table
4. Teacher Wise Monthly Time Table

5. Teacher Wise Work Load
6. Course Wise Work Load
7. Weekly Work Load
8. Daily Work Load

### **Other utilities**

1. No objection Certificate
2. Character Certificate
3. Bona fide Certificate
4. ID card
5. Transfer Certificate

### **Examination Reports**

1. Inward Examination Form Statistics
2. Student Summary List
3. Exam Form Statistics
4. Download Examination Hall Ticket
5. Examination Form Submission
6. Blank Mark List
7. Paper Wise Name List
8. Physically Challenged Student List
9. Student List By Venue
10. Reports for Venue
11. Download Examination Hall Ticket
12. Daily Paper Report
13. Paper wise Student Name List
14. Physically Challenged Student List
15. Paper Wise Attendance Sheet and Junior Supervisor Report

## **Functionalities to Board Administration**

### **Web portal**

1. Dynamic Menu and Multilingual Content Management
2. Role based Messaging System,
3. Organization Structure management,
4. Meeting Management,
5. Calendar Management,
6. Publishing RTI Compliance,
7. Suggestions,
8. Feedback and Complaints
9. Board Photo gallery

### **Academics Management**

1. Course Structure Definition
2. Evaluation and Assessment Structure Definition
3. College Affiliation/Institute Recognition Management

## **Eligibility and registration Management**

1. 16-digit unique PRN (Permanent Registration Number of students),
2. SMS/Email communications
3. Student Profile Management

## **Messaging**

1. Internal messaging functionalities to users
2. Rule based messaging
3. Fixed Inbox size provided to every user

## **Meeting Management**

1. Meeting agenda generation and availability in personal inbox
2. Minutes of Meeting reports
3. Facility to take points from last MoM for further meeting agenda,
4. List of attendees

## **Examination Management module**

1. Examination Scheduling/Time-Table Management,
2. Exam forms and their Inward,
3. Exam Fee, Center/Venue
4. Hall Ticket and Seat Number Management and information system providing various reports to help in conduction of examination
5. Question Paper Packer Reports
6. Block wise Junior Supervisor and Attendance Sheet

## **Assessment Data Entry Software**

1. Facilitating centralized/distributed data entry of assessment data
2. Coding/decoding of answer books
3. Blank Mark-lists
4. Checklists and other important reports
5. Marks modification report
6. Statistical monitoring report

## **Result processing and certification using centralized result processing engine (Optional)**

1. Offers Data verification and validation,
2. Result processing and ordinance application,
3. Generation of statement of marks,
4. Result register/ledger,
5. Passing/provisional certificates,
6. Result statistics and press reports